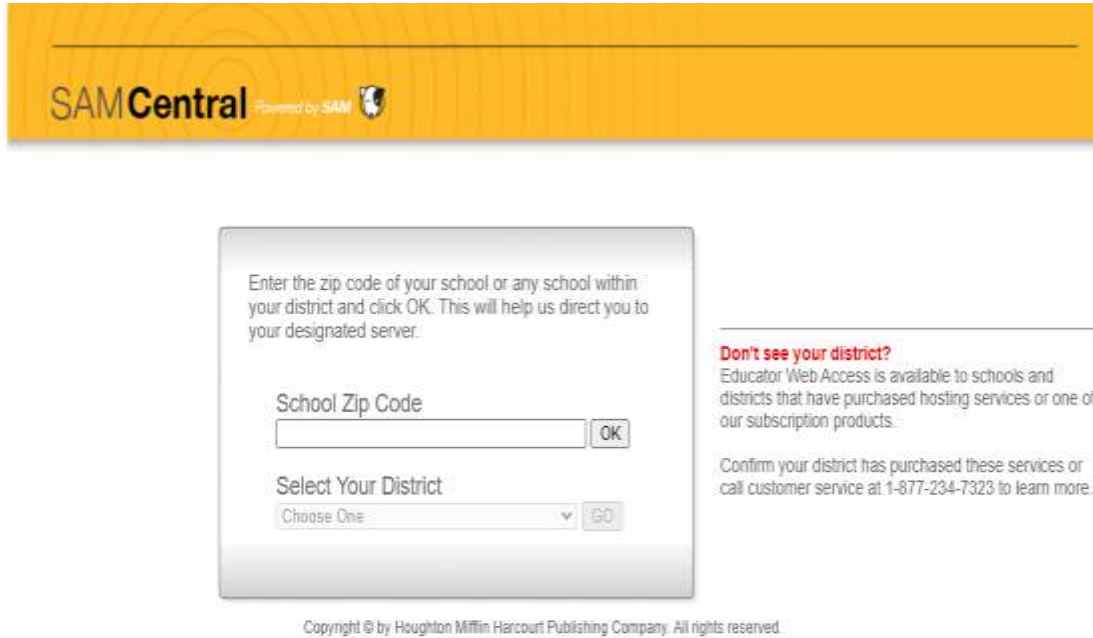


## Reading Inventory (Assessment) Instructions

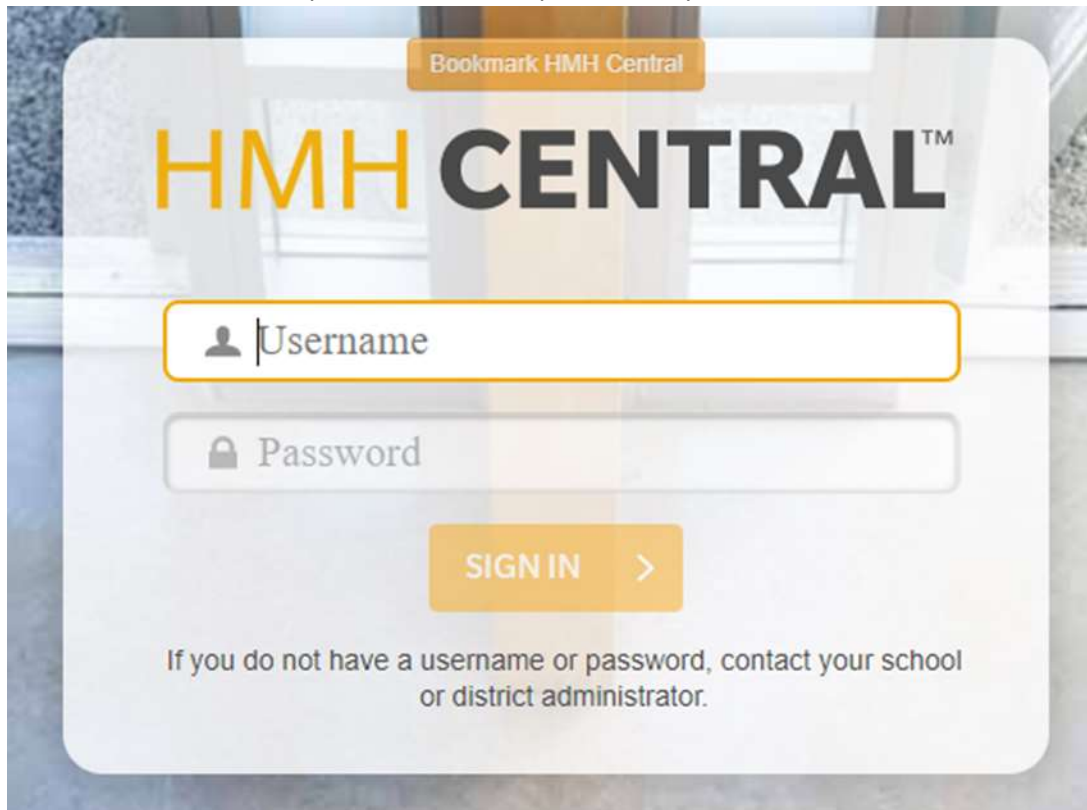
- 1) In Google Chrome, go to <https://h100006664.education.scholastic.com/HMHCentralGateway/>  
Or, click on the link from the district/school website

Sometimes, this screen pops up first. If it does, enter **85326** and **BUCKEYE UNION HIGH SCHOOL DISTRICT**, not a previous school name.



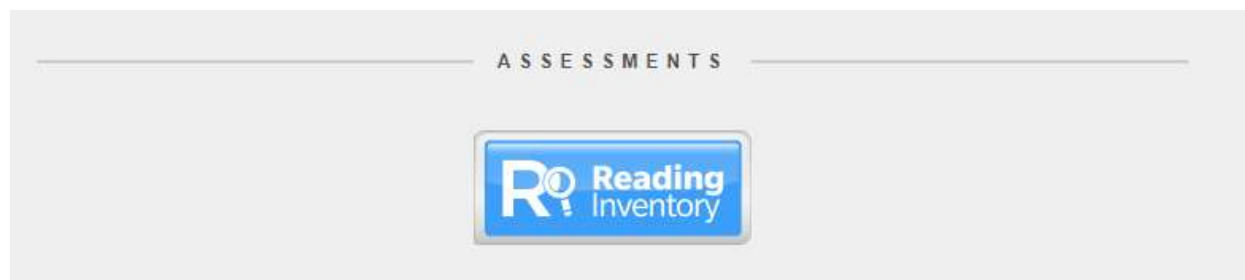
The image shows the SAM Central login interface. At the top is an orange banner with the "SAM Central" logo and a small SAM icon. Below the banner is a white box containing instructions: "Enter the zip code of your school or any school within your district and click OK. This will help us direct you to your designated server." There are two input fields: "School Zip Code" with an "OK" button, and "Select Your District" with a dropdown menu labeled "Choose One" and a "GO" button. To the right of the white box is a red heading "Don't see your district?" followed by text explaining that Educator Web Access is available to schools and districts that have purchased hosting services or one of their subscription products. Below this text is a link to confirm district purchase or call customer service at 1-877-234-7323. At the bottom of the white box is a copyright notice: "Copyright © by Houghton Mifflin Harcourt Publishing Company. All rights reserved."

- 2) Enter the user name and password that was provided to you.



The image shows the HMH Central login interface. At the top is an orange banner with the text "Bookmark HMH Central". Below the banner is the "HMH CENTRAL™" logo. There are two input fields: "Username" with a person icon and "Password" with a lock icon. Below the input fields is an orange "SIGN IN >" button. At the bottom of the white box is a message: "If you do not have a username or password, contact your school or district administrator."

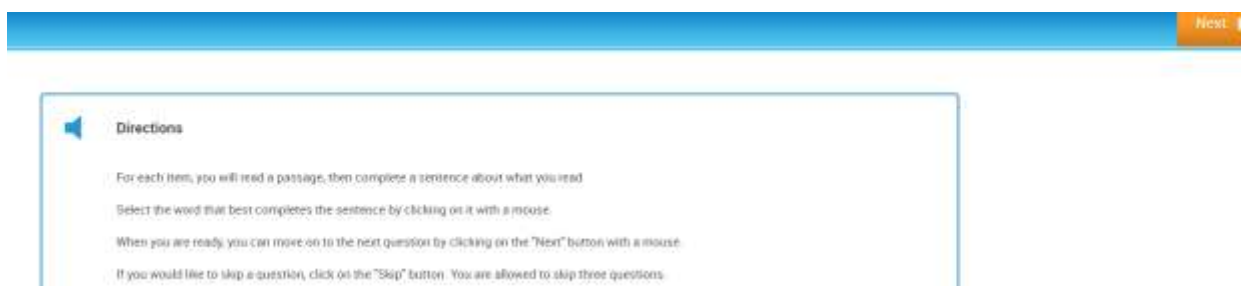
- 3) Click on the blue icon that says, “Reading Inventory”



- 4) The system will ask you to choose three types of books you like to read. After you choose, click the orange “Next” icon.



- 5) The directions will be read aloud. Once you understand the directions, click the orange “Next” icon. It is important to note that the assessment will allow you to skip three questions.



- 6) Take your time, read each question and answer thoroughly before selecting your answer. Once the test is complete, your score will be sent to guidance for placement.

## TROUBLESHOOTING

- 1) <https://h1000006664.education.scholastic.com/HMHCentralGateway/> usually redirects to <https://idp-awsprod1.education.scholastic.com/idp/> either link SHOULD work. If one does not work, try the other and vice versa. If the system indicates network issues, try using a different browser (Edge, Chrome). If you still have issues, contact Robin York at [ryork@buhsd.org](mailto:ryork@buhsd.org). Include the error message.
- 2) Be sure to use the user name and password unique to BUHSD. The student may have been enrolled in HMH Reading Inventory at their current school. They need to ensure that they are logging in under BUHSD using the user name and passwords provided to them.
- 3) There should not be problems with network traffic, but if there is, please contact [ryork@buhsd.org](mailto:ryork@buhsd.org)